

## Gippsland Climate Change Network Incorporated

### Annual General Meeting Agenda 2022

<b>Date:</b>	28 November 2022
<b>Time:</b>	7pm
<b>Place:</b>	Morwell Innovation Centre, 1 Monash Way, Morwell Vic. 3840
<b>Teams:</b>	

Item	Description	Responsible
1	Welcome, acknowledgement of traditional owners and introductions	Chair
2	Apologies	Secretary
3	Review of actions from previous annual general meeting	CEO

4	Acceptance of minutes of previous annual general meeting	Chair
5	Chair's report Q&A	Chair
6	Treasurer's report Q&A	Treasurer
7	CEO report on project and program Q&A	CEO
	<b>Proposed Special Resolution</b>	<b>Moved by</b>
	<p><b>1 a. That the Rules of the Gippsland Climate Change Network Inc., as published and endorsed by the Board, be adopted.</b></p> <p><b>b. These Rules supersede the previous Constitution.</b></p> <p><b>c. That the secretary or approved delegate lodge the new rules in myCAV within 28 days of this special resolution.</b></p>	
	<p><b>Background:</b> Replaceable rules are a basic set of rules for governing the organisation provided by the Corporations Act 2012. The rules produced by the Justice Connect Not-for-profit-law app are suitable for a not-for-profit organisation that is incorporated as an association in Victoria.</p> <p><i>The Rule Tool asks a series of questions about how you would like your association to operate. When you have answered all the questions, you will be able to download a tailored set of rules that your association can vote to adopt.</i></p>	

	Research was undertaken on the Australian Charities and Not-for-profits Commission (ACNC), the Justice Connect Not-for-profit-law and the Consumer Affairs Victoria Websites to ensure we incorporated best practice and have a set of rules that meet the needs of GCCN.	
9	Acceptance of financial statements and Auditors report	Treasurer
10	Acceptance of annual report	Chair
11	Appointment of auditor	Treasurer
12	Appoint a returning officer	Chair
13	All Board positions declared vacant nomination invited	Returning officer
14	<b>Election of Office Bearers</b> Board Chair Board Vice Chair Board Secretary Board Treasurer	Returning officer
15	Declare the number of general board members and Election of general board members	Chair
16	Thanks to past board members and welcome to the new Board	Chair
17	Meeting close	Chair